

Minutes of the Casitas Municipal Water District
Board Meeting Held
March 23 2011

A meeting of the Board of Directors was held March 23, 2011 at Casitas' Office, Oak View, California. Directors Kaiser, Word, Hicks and Bergen were present. Director Baggerly was absent. Also present were Steve Wickstrum, General Manager, Rebekah Vieira, Clerk of the Board, and Attorney, John Mathews. There were five staff members and no members of the public in attendance. President Kaiser led the group in the flag salute.

1. Public comments.

None

2. General Manager comments.

Mr. Wickstrum provided information on rainfall and lake levels following the recent storms. From Friday to Wednesday 8,000 acre feet of water flowed into Casitas during the last storm event. We did have problems at Robles. The guys worked hard to get it cleaned up. At Robles, staff contended with debris impacts on the screens and baffle plates during the first three days of the storm. The peak was over 6,000 cfs. This is the first large peak since 2006 and was a good test after all the changes we did at Robles although we did have some problems with the screens. We have been running about 400 cfs for the last 2 – 3 days and moving water through the diversion.

A meeting with a Senior Canyon Mutual Water Company committee and a bonding agency was held on Monday. The committee wanted to be able to provide an update at their board and shareholder meetings in April.

3. Board of Director comments.

Director Hicks commended that it is exciting to see the rain.

4. Consent Agenda

APPROVED

- a. Minutes of the March 9, 2011 Board Meeting.
- b. Recommend approval of Leak Relief to Maureen Hannah in the amount of \$768.77.

On the motion of Director Word, seconded by Director Hicks and passed, the Consent Agenda was approved.

5. Bills

APPROVED

Director Hicks questioned #1135 to Daley & Heft LLC. Ms. Vieira explained this is the attorney that is representing Casitas in the Ortiz matter.

On the motion of Director Hicks, seconded by Director Bergen and passed, the bills were approved.

6. Committee/Manager Reports APPROVED FOR FILING
- a. Recreation Committee Minutes
 - b. Personnel Committee Minutes
 - c. Finance Committee Minutes

Director Word suggested the board review item four on the Finance Committee Minutes as it show earnings are up on investments.

On the motion of Director Word, seconded by Director Hicks and passed, the Committee/Manager Reports were approved for filing.

7. Recommend approval of awarding the Reservation Software contract to Art Street Interactive. APPROVED

Mr. Wickstrum explained this is a recommendation to move away from the system we have used for many years. Ten years ago we used a one person reservation system. We then moved to the Parcs system which has a lot of deficiencies. We recommend moving to this new system which will provide the online reservation capability. A presentation on the software currently in use by the County of Ventura was provided. Kevin Nguyen explained that this is a hosted solution so Casitas will not need to purchase or maintain a server.

Director Word questioned the lack of having Wi-Fi in the park as he feels it is a selling feature and obtains free Wi-Fi at most state campgrounds. President Kaiser suggested that this could be discussion by the recreation committee in the future. Director Kaiser suggested having a kiosk for public use in case a camper needed to modify their reservation while they were at the park. Park Services Manager Belser said she could look at that. She continued by stating there is a lot of development on this and we plan to run the systems in parallel to begin with until we are comfortable with the new system. We expect to transfer to the new system at least by the end of the busy season.

On the motion of Director Word, seconded by Director Hicks and passed, the above recommendation was approved in the amount of \$26,058.15.

8. Resolution authorizing execution of a five year agreement with California Homebrewers Association for the California Homebrewers Festival. ADOPTED

Ms. Belser explained this is virtually identical to the five year contract with Rotary for the wine festival and the chili cook off. This event is a club event and not open to the public. Special event fees are the same as everyone else. Minimum of \$2,500 per day. They have held successful events in 2008, 2009 and 2010.

President Kaiser questioned not obtaining a percentage of gross receipts and Director Word questioned the auditing of gross receipts as it is not currently being done.

The resolution was offered by Director Word, seconded by Director Hicks and passed by the following roll call vote:

AYES: Directors: Bergen, Hicks, Word, Kaiser
NOES: Directors: None
ABSENT: Directors: Baggerly

Resolution is numbered 11-07.

9. Recommend approval of a purchase order to Industrial Coatings in the amount of \$28,730 for repairs to the Casitas Water Adventure. APPROVED

On the motion of Director Hicks, seconded by Director Bergen and passed, the above recommendation was approved.

10. Resolution awarding a contract to Del Norte Construction in the amount of \$31,298 for the Reservations Building Retrofit. ADOPTED

The resolution was offered by Director Bergen, seconded by Director Hicks and passed by the following roll call vote:

AYES: Directors: Bergen, Hicks, Word, Kaiser
NOES: Directors: None
ABSENT: Directors: Baggerly

Resolution is numbered 11-08.

11. Information Items:
a. Lake Casitas Recreation Area Report for February 2011.
b. Investment Report

12. Adjournment

President Kaiser adjourned the meeting at 3:55 p.m.

Secretary